Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and Please fill in

Selfserve (UK) Ltd.
5 Carrwood Park
Selby Road
West Yorkshire
LS15 4LG

Originator's Identification Number

6	9	2	8	6	6

Name(s) of Account Holder(s)

Reference Number (Selfserve (UK) Ltd Use only)

Bank/Building Society account number

Branch Sort Code

Instruction to your Bank or Building Society

Please pay Selfserve (UK) Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Selfserve (UK) Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager — Bank/Building Society

Address

Postcode

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

DDI2

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Selfserve (UK) Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Selfserve (UK) Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Selfserve (UK) Ltd or your bank our building society, you are entititled to a full and immediate refund of the amount paid from your bank or building society.
    - If you receive a refund you are not entitled to, you must pay it back when Selfserve (UK) Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify Selfserve (UK) Ltd.